Jeff's Jargon - Jeff Newell, ILCCO Director

This year, ILCCO took its final step in achieving its sharing strategy for Illinois community colleges. Course sharing is firmly established and growing in participating institutions. Program sharing, the exchange of certificates and degrees, was a specific goal this past year. Working with the Illinois Community College Board and state government, ILCCO completed that task. ICCB has adopted the ILCCO Interdistrict Cooperative Agreement Rule enabling colleges to exchange certificates and degrees with each other using the ILCCO model.

Full Article

ILCCO Featured College: John Wood — Scott Johnson, JWCC

With Fall semester of 2006, faculty and students at John Wood community college have taken a major turn in expanding the use of distance learning technology. Unlike many other Illinois community colleges, John Wood made a major commitment first to on-line classes, rather then Web supplementing traditional classes. As an eCollege.com partner, John Wood took advantage of a major grant from eCollege six years ago to begin developing and offering on-line classes with its TriStateOnline consortium partners Moberly area community college in Moberly, MO and Southeastern Community College in West Burlington IA.

Full Article

New and Specialized ICE Courses Available

McHenry County College: Winter intersession courses now scheduled!
-Intersession courses start December 11 and end January 12
-New Physical Fitness course offered online

Harper College: Architectural Technology and Mass Communications courses now offered online!
- Learn CAD or discover Chicago's architectural tradition without leaving home
- Begin a new career in journalism with the MCM series of courses

Black Hawk College: Courses with student seats available!
- Take Sociology during the December 18-January 12 minimester
- Courses with seats available for your students

Full Article

Coming Events

October
- Faculty Trainer's Institute (sponsored by ION)
- Designing/Redesigning and Evaluating Online Courses (sponsored by ION)

November
- Technology Fluency Workshop (sponsored by NILRC)
- ICCCA Conference
- Podcasting Train the Trainer Workshop (sponsored by ILCCO)

January/February
- Illinois Online Conference (sponsored by ILCCO)

Full Article

Research to Read
Molly Baker, BHC

Topic: Streaming Media
http://streaming.wisconsin.edu/

As faculty seek innovative ways to enrich their online courses beyond text-based lessons and images, streaming media (audio, video or both) can be explored as a creative option. This site does an excellent job of explaining how streaming media works, but also provides many faculty interviews and sample streaming media learning materials, design and production tips (for support staff?), and accessibility recommendations.

Full Article

Website Watch
Jon Spors, DACC

Podcasting - Over the past few months, I have fielded a lot of questions from faculty about using podcasts: How to? Why? Advantages? Disadvantages?   I came to realize the significance of this technology when my children started getting MP3 players, ipods and cell phones with lots of options.

Full Article

Tech Tool Talk
Tim Moore, ECC

Topic: Interactive Spreadsheets
http://www.xcelsius.com
Crystal Xcelsius is a tool that creates interactive dashboards based on MS Excel spreadsheets. Xcelsius uses the formulas entered into the spreadsheet to create interactions between dials, sliders and gauges.

Full Article

Tip of the ICEberg
Julie Giuliani, MCC

The logistics connected to the ICE seat request process can be easily understood by following these basic steps.

Full Article

To learn more about ILCCO and its opportunities, contact Jeff Newell at jeff.newell@illinois.gov

Jeff's Jargon (full article)

Program Sharing
This year, ILCCO took its final step in achieving its sharing strategy for Illinois community colleges. Course sharing is firmly established and growing in participating institutions. Program sharing, the exchange of certificates and degrees, was a specific goal this past year. Working with the Illinois Community College Board and state government, ILCCO completed that task. ICCB has adopted the ILCCO Interdistrict Cooperative Agreement Rule enabling colleges to exchange certificates and degrees with each other using the ILCCO model. College districts interested in ILCCO program exchanges may enter into cooperative agreements so that a sending (teaching) institution's certificate or degree may be added to a receiving (home) institution's approved ICCB program and course files for the duration of the exchange. The rule applies specifically to online programs at member ILCCO institutions.

A request for approval must be filed in a format specified by the ICCB and must be accompanied by a draft cooperative agreement and a signed statement of agreement that the program and courses will be offered only through online delivery and that both the sending and receiving institutions agree that the sending institution will be the institution of academic control of the course/curriculum. The receiving institution must notify ICCB if and when the cooperative agreement is no longer operational and the program will be removed from their approved ICCB program and course files.

ILCCO was developed for institutions to use course and program sharing to expand their capacity to serve students while keeping the process student-friendly. ILCCO is committed to the vision that students are better served by their home college through increased educational opportunity and one point for student services. With the addition of program sharing, institutions have greater opportunity to serve students through a broader scope of programs.

For additional information, please contact Jeff Newell at jeff.newell@illinois.gov.

ILCCO Featured College (full article)

John Wood Community College Turns a Major Corner

With Fall semester of 2006, faculty and students at John Wood community college have taken a major turn in expanding the use of distance learning technology. Unlike many other Illinois community colleges, John Wood made a major commitment first to on-line classes, rather then Web supplementing traditional classes. As an eCollege.com partner, John Wood took advantage of a major grant from eCollege six years ago to begin developing and offering on-line classes with its TriStateOnline consortium partners Moberly area community college in Moberly, MO and Southeastern Community College in West Burlington IA.

Early efforts to provide for web supplementation the college relied on faculty web pages and Webboard which was, for a time, one of the most popular and powerful web conferencing software applications available. Yet, limited faculty interest and participation made web supplementation a fringe activity at JWCC. As a result of the success and growth of online learning, members of the JWCC traditional class faculty were free to take advantage of the same web-based tools the online faculty already enjoyed. Now, a full range of time-tested online learning tools and communication channels are finding a welcome audience.

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This fall, more than 1750 (unduplicated) students have at least one online class or web-supplemented eCompanion . This accounts for almost 70% of current JWCC students and represents a major development for the college. Students use the same login ID for the web access to their student information system site, their college-provided email account, off-campus library authentication, and the distance learning site at www.TriStateOnline.org. A single page on the college web site eases passage to each site.

JWCC students have already expressed their support for eCompanions in focus groups and discussion. Faculty are also beginning to see the value of letting the system take care of it. Handouts and syllabi are conveniently posted for student access. Slideshows and notes are available for later reference like never before. Online grade books provide up to date information about student progress when the student wants to know it! Additional features such as providing a convenient platform for posting video and audio media (such as podcasts) providing an easily supported means to gather assessment artifacts and facilitate efforts to protect against student plagiarism are also attractive.

Online learning tools are truly providing a context for the transformation of how we work. Even if little in the classroom changes, taking advantage of online learning tools ignites discussions that center on improving the teaching and learning process.

New ICE Courses (full article)

McHenry County College is offering online Winter Intersession courses this year between December 11 and January 12. Courses available include:
- ACC 151: Financial Accounting (3 credit hours; IAI BUS 903)
- ART 151: Art Appreciation (3 credit hours; IAI F2 900)
- CJS 140: Criminology (3 credit hours; IAI none)
- ENG 151: Composition I (3 credit hours; IAI C1 900)
- ENG152: Composition II (3 credit hours; IAI C1 901R)
- HUM 150: Humanities through the Arts (3 credit hours; IAI HF 900)

The following personalized physical fitness course is being offered during the regular fall, spring and summer semesters:
- HHP 120: Physical Fitness (1 credit hour; IAI none)

Contact the Distance Education Department at 866.455.3700 for more information.

Harper College is offering four architectural technology courses online in regular semester, open entry, and second 8-week formats:
- ATE 105: Architectural CAD I (3 credit hours; IAI none)
- ATE 109: Chicago's Great Architectural Tradition (3 credit hours; IAI none)
- ATE 210: Cost Estimating (3 credit hours; IAI none)
- ATE 213: Construction Management Process (3 credit hours; IAI none)

The following courses in the mass communications sequence are offered during the regular semester timeframe:
- MCM 120: Introduction to Mass Communications (3 credit hours; IAI MC 911)
- MCM 130: Introduction to Journalism (3 credit hours; IAI MC 919)
- MCM 131: News Reporting and Writing (3 credit hours; IAI none)
- MCM 233: Introduction to Public Relations (3 credit hours; IAI MC 912)

To learn more about ILCCO and its opportunities, contact Jeff Newell at
jeff.newell@illinois.gov

Contact the Department of Instructional Technology at 847.925.6805 for more information.

Black Hawk College is offering sociology online during the Minimester between December 18 and January 12. This course is:

- SOC 264: Social Psychology of Aging (3 credit hours; IAI none)

The following courses are offered during the regular semester timeframe and have room for additional student enrollment:

- CD 202: Observation and Guidance of the Young Child (3 credit hours; IAI EED 904 and ECE 914)
- CS 210: Introduction to Educational Computing (3 credit hours; IAI none)
- ECON 270: Introduction to International Business (3 credit hours; IAI none)
- ENG 219: Eastern Literature in Translation (3 credit hours: IAI HE 908N and EGL 919)
- ENG 232: Poetry Writing (3 credit hours; IAI EGL 922)
- IS 220: Global Issues (3 credit hours; IAI none)
- MATH 131: Finite Math for Business (3 credit hours; IAI MI 906)
- MATH 228: Probability and Statistics (3 credit hours; IAI MI 902 and BUS 901)
- PS 251: American National Government (3 credit hours; IAI S5 900 and PLS 911)
- PS 205: Issues in Science, Technology and Society (3 credit hours; IAI P9 900)

Coming Events (full article)

Faculty Trainer's Institute
The Illinois Online Network (ION) will be hosting two full-day institutes for faculty and staff who are responsible for providing faculty training and support at higher education institutions.

The goal of the institutes is to provide trainers the opportunity to share best practices in faculty development on their campuses with trainers from other institutions. The topics for the institute surround quality issues in online education and include:

Course Quality: Participants will be introduced to the QOCI (Quality Online Course Initiative) Rubric and will participate in a discussion on how to use this tool to design, redesign, and/or evaluate online courses. The rubric will be distributed to all attendees to take back to their institutions and customize to their own needs.

Faculty Competencies: Participants will discuss the following topics surrounding instructor competencies: 1) Purpose of competencies; 2) Faculty support; 3) Categorization; 4) Choice of competencies; 5) Revising / Keeping current; 6) Implementation; and 7) How to measure competence.

Date: October 12, 2006
Time: 10:00AM-2:00PM
Location: Oak Brook, IL (Northern Region Faculty Training Institute)
Cost: free
Registration: visit
http://www.ion.uillinois.edu/institutes/webinars/monthly/upcomingevents.asp (you must be logged in to MyION to register). For more information, contact Kevin Johnson at kejohns@uillinois.edu

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Date: October 19, 2006
Time: 10:00AM-2:00PM
Location: Centralia, IL (Southern Region Faculty Training Institute)
Cost: free
Registration: visit
http://www.ion.uillinois.edu/institutes/webinars/monthly/upcomingevents.asp (you must be
logged in to MyION to register). For more information, contact Kevin Johnson at
kejohns@uillinois.edu

There will be coffee and rolls available at 9:30 a.m. and lunch will be provided at both
events. Registration is limited to the first 45 participants at each location.

Designing/Redesigning and Evaluating Online Courses
Want to measure the quality of your online courses? At this Illinois Online Network (ION)
sponsored workshop, the QOCI (Quality Online Course Initiative) rubric will be distributed
and attendees will participate in a discussion on how to use this tool to design, redesign,
and/or evaluate online courses.

Date: October 26, 2006
Time: 2:00-3:00PM
Location: Online
Cost: free
Registration: visit
http://www.ion.uillinois.edu/institutes/webinars/monthly/upcomingevents.asp (you must be
logged in to MyION to register). For more information, contact Kevin Johnson at
kejohns@uillinois.edu

Five Things Today's Digital Generation Cannot Do (And What You Can Do To Help)
Wondering how to increase information literacy skills in your students? At this NILRC
sponsored seminar, a presentation that incorporates hands-on tasks in each of five problem
areas identified as lacking in today's students will be viewed and demonstrations of
instructional models, assessments and resources that have been found to be effective with
middle school and higher learners will be shown.

Date: November 15, 2006
Time: 1:00-4:00PM
Location: Decatur, IL
Cost: $30.00
Registration: contact Lisa Sikora at lsikora@nilrc.org

ICCCA Fall Conference Reception
Join in the fun at this NILRC and ILCCO co-hosted event! If you are arriving for the ICCCA
Conference on Wednesday, please stop by for refreshments and conversation.

Date: November 15, 2006
Time: 7:00-11:00PM
Location: Decatur Conference Center and Hotel
Cost: free
Information: contact Jeff Newell at jeff.newell@illinois.gov

ICCCA Conference
Join the largest gathering of community college administrators in the State! Don't miss this opportunity to network with your colleagues and explore the best practices that Illinois has to offer. Position yourself, and your institution, to respond to the emerging challenges of the twenty first century as we focus on Moving from Good to Great: Creating Priorities, Developing Leaders.

Dates: November 15-17, 2006
Location: Decatur, IL
Cost: $109.00
Registration: visit http://www.iccca.org/conference/ for registration form

For more information, contact Terri Winfree-Seeley at twinfree@prairiestate.edu

Podcasting Train the Trainer Workshop
Learn how and why podcasting is being used for teaching and learning and give it a try yourself! Hands-on instruction will be provided at both campus locations.

Date: November 30, 2006
Time: 10:00AM – 3:00PM
Location: Illinois Valley Community College and Southwestern Illinois College
Cost: free
Registration: contact Jeff Newell at jeff.newell@illinois.gov

Illinois Online Conference
Presentations from K-12 educators, 2- and 4-year college faculty, staff and administrators, and work force development trainers will provide a glimpse into the innovative and forward thinking uses of technology to facilitate teaching and learning. This conference will come to you in your home or place of work via multiple delivery methodologies. It will provide you with tools that enable innovation and will capture your imagination or vision of what is to come in your particular discipline or area: instruction, learning support, administration, counseling, student-centered services, learning technology, and more.

Preconference Date: January 30, 2007
Location: Online

Conference Dates: February 14-16, 2007
Location: Online
Cost: $125.00
Registration: visit http://www.ilonlineconf.org/index.cfm?page=reginfo

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Research to Read (full article)

Topic: Streaming Media
http://streaming.wisconsin.edu/

As faculty seek innovative ways to enrich their online courses beyond text-based lessons and images, streaming media (audio, video or both) can be explored as a creative option. This site does an excellent job of explaining how streaming media works, but also provides many faculty interviews and sample streaming media learning materials, design and production tips (for support staff?), and accessibility recommendations.

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Web Site Watch (full article)

Over the past few months, I have fielded a lot of questions from faculty about using podcasts: How to? Why? Advantages? Disadvantages? I came to realize the significance of this technology when my children started getting MP3 players, ipods and cell phones with lots of options. The first site comes from <u>Sound and Video Contractor</u>, a source which I have grown to trust since I've worked in the audio and video realms for thirty years. This site: http://svconline.com/aveduc/podcasting_090606/ "Podcasting: A Look Inside One School's Implementation"- presents one school's (UC Davis)' experience with implementing podcasting into their curriculum. This site gives an historical perspective of things as well.

Another site: http://www.k12handhelds.com/podcasting.php " K-12 Introduction to Podcasting" gives an overview of what is needed for listening and publishing your own podcasts. This serves as a very concise yet definitive primer on the how to's of podcasting There are lots of links for expanded information with more definitive yet practical information. This site was awarded site of the day by <u>Educator's eZine</u> and <u>Tech Learning</u>.

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Tech Tool Talk (full article)

Crystal Xcelcius is a tool that creates interactive dashboards based on MS Excel spreadsheets. Xcelcius uses the formulas entered into the spreadsheet to create interactions between dials, sliders, and gauges. Move one dial the gauge does one thing; move a slider, the gauge reacts differently, based on the relationship created by the formula. On face value, this is obviously an exciting opportunity for the creation of business simulations. However, anything that can be reduced to a formula and entered into Excel can utilize the technology. For example: Bell curve manipulations or Laws of gas.

The interface is very easy to use, with many similarities to Excel charting tools. To create an interactive tool, one is only required to import the spreadsheet, choose your objects which are to be manipulated, and then bind the objects to the data in the spreadsheet. Of course, to create effective learning tools will also require adding instructions, objectives, and reflection, but this can be done very easily as well. The final product can be exported as a .swf file to be used on the Web, in PowerPoint, and in Acrobat.

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Tip of the ICEberg (full article)

The logistics connected to the ICE seat request process can be easily understood by following these basic steps.

If you are requesting seats:

1. **Plan Ahead**: Determine your institution's seat request needs prior to the semester you will be requesting seats for.
2. **Contact the Champion**: Before you make a seat request, call or email the exporting institution's ICE champion. Ask about seat availability. Confirm start and end dates. Ask about proctored tests. Ask about what CMS is being used and about the student log on procedures. Ask about student orientation information. Ask about campus visits. Confirm textbook.

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3. **Submit a Seat Request:** Be sure you are requesting the correct semester and course number.
4. **Look for an Email**: Once your seat request has been granted by the exporting institution, you will receive a confirming email. In the ICE "Seats" area you will find your institution and the seat number granted for the course you requested.
5. **Communicate**: Contact computing services, registration, advising and inform them of these imported ICE courses, so that your students will be able to register for them. Best case scenario - you have requested seats early enough so that they appear in your semester credit schedule and in your student registration process.
6. **Monitor:** You will need to enter in specific student information in the ICE system. Most importantly, student email information. Information should be entered into ICE as soon as possible in order for your students to receive log on and important information in a timely manner. As a champion, you will also need to add/drop

If you are the seat granting institution:
1. **Seek Permission:** Once you receive a seat request, forward the request to the department Dean and/or department Chair asking if they will honor the seat request. Copy the involved instructor.
2. **Review Enrollment**: It's a good idea to see how many students have already enrolled in the course before forwarding the seat request. In some cases a Dean or Chair will open up an additional section to accommodate an ICE seat request.
3. **Modify Class Maximums:** Depending on your institution's procedures, the champion may have to inform computing services or the department admin assistant about modifying the class maximum number. For example, if your institution has granted 5 seats in ENG101 and the class maximum is 25, someone will have to reduce the class maximum to 20 in order to accommodate the ICE seats and limit enrollment

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